

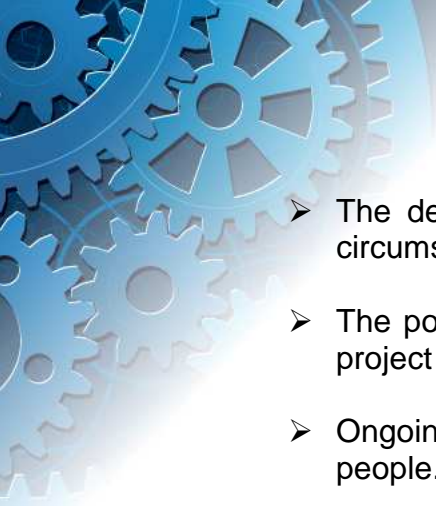
HINCHINGBROOKE PROJECT NEXT STEPS STAKEHOLDER PANEL – OBJECTIVES

The objectives of the Stakeholder Panel can be developed by the Panel but are likely to include the following

- To utilise networks to maximise the opportunity for a wide cross section of the local community (not just Huntingdonshire) to feed into the Project;
- To ensure that the background, objectives and progress of the Project are clearly understood by each stakeholder;
- To identify and articulate the views of key stakeholders and where possible build consensus and ensure they are relayed to the Project Team and Project Board in a co-ordinated way;
- To contribute to the shaping of the Invitation to Tender;
- To actively contribute to the shaping of the final bid criteria for consideration by the Project Team and Project Board. (It may also be appropriate where the expertise of the Panel permits and there is a perceived benefit, to include some Members of the Panel as observers in the bid evaluation process);
- To identify any key issues which may not have been addressed by the Project Team or Project Board;
- To ensure that performance monitoring mechanisms are clearly defined in the contract;
- To advise on communications strategy for the project (including patients, staff, unions, the public and other public organisations).

Amongst the other matters, the Panel could express views on:-

- Any proposed additions/enhancements to the service model agreed as part of the Spring 2007 public consultation;
- The assessment of the preferred bidder's proposal against evaluation criteria;
- The timing and phasing of implementation;
- The proposed governance arrangements (including performance monitoring arrangements for the proposed new service provider);

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- The degree of flexibility within the contract to cope with unforeseen circumstances – future proofing;
 - The potential benefit of the Stakeholder Panel meeting one year after project implementation to carry out a post project evaluation; and
 - Ongoing arrangements for involving local organisations, agencies and people.

22.08.09 ADM/DM