

# Hinchingbrooke Next Steps (HNS) Project

## STAKEHOLDER PANEL MEETING, HELD IN PUBLIC

### AGENDA

Thursday 26 November 2009 1400 - 1700hrs

Huntingdon Library, Princes Street,  
Huntingdon, Cambridgeshire PE29 3PA

Item	Description	By
1	Welcome to the stakeholder panel members, public and other attendees	Verbal DM
2	Apologies for absence	Verbal DM
3	Conflict of interests protocol update	Verbal ADM/ALL
4	Progress of HNS project, plus updated timeline	Paper ADM
5	Next Steps News	Verbal ADM
6	Breakout groups to discuss following two topics:  1) addressing the questions in Next Steps News 2) how individual members of the stakeholder group can help raise awareness and encourage engagement	DM/ADM
6	How stakeholders can get involved	ADM Feedback from breakout group
7	Proposed sub-group of panel members to work with NHS East of England Strategic Projects Team at key milestones in the HNS project	Verbal ALL
8	Questions from panel members and public	Verbal ALL
9	Stakeholder panel meetings: <ul style="list-style-type: none"> <li>• frequency</li> <li>• future dates, and amended times (see below)</li> </ul>	Verbal DM

	<ul style="list-style-type: none"> <li>proposal for separate public meetings (see below)</li> </ul>	
10	Closing remarks	Verbal DM

### **Future stakeholder panel meetings**

(please note two new times, starred):

<b>25 February 2010, 5.30pm *</b>
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Hinchingbrooke House, Assembly Rooms
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<b>26 May 2010, 2pm</b>
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Hinchingbrooke House, Assembly Rooms
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<b>5 July 2010, 2pm</b>
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Hinchingbrooke House, Assembly Rooms
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<b>27 October 2010, 2pm</b>
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Venue to be confirmed
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<b>6 January 2011, 5.30pm *</b>
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Hinchingbrooke House, Assembly Rooms
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### **Proposed public meetings**

<b>Cambourne (end Feb/early March 2010)</b>
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South Cambridgeshire Hall, Cambourne Business Park, Cambourne
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<b>March (early July 2010)</b>
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Fenland Hall, County Road, March
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<b>Huntingdon (date TBC)</b>
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District Council offices
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