



**ANNEX B**

**HNS Procurement PQQ: request for clarification**

- 1. Date raised: (Please insert)
- 2. Bidder Name: (Please insert)
- 3. Bidder Reference CQ Code: (Please insert reference code for question e.g 'Bidder name - CQ 1' etc)
  
- 4. Reference within PQQ or MOI (e.g question number):
  
- 5. Commercial and Confidential<sup>1</sup> Y / N

If yes state reasons:

.....  
.....

- 6. Bidder clarification question

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<sup>1</sup> Please note that you must clearly state at the outset of each question the reasons why such a question is commercial and in confidence, but in responding to such requests EoE will reserve the right to act in what it considers a fair manner and in the best interests of the Procurement, which may include circulating the response to all potential Bidders. In the event that EoE considers a question not to be commercial in confidence it will ask the questioner to either withdraw commercial in confidence or to withdraw the question