

Hinchingbrooke Next Steps Project (HNS)

PRELIMINARY BUSINESS MEETING FOR STAKEHOLDER PANEL

AGENDA

Wednesday 2nd September 2009 1400 - 1700hrs
Hinchingbrooke House, Huntingdon

Attendees:

David Monks – Chief Executive, Huntingdonshire District Council
Dr Stephen Dunn - Director of Strategy, NHS East of England
Andrew MacPherson - Director of Strategic Projects, NHS East of England
Jessica Bawden - Director of Communications and Public Involvement, NHS Cambridgeshire
Mark Millar - Chief Executive, Hinchingbrooke Health Care NHS Trust
Hazel Thomson – Media & Campaigns Manager, NHS East of England
Anita Pisani - Director of Human Resources and Organisational Change,
Hinchingbrooke Health Care NHS Trust
Heather Gilling - Communications and Marketing Manager, Huntingdonshire District Council

Invitees:

As attached

Item	Description	By
1	Welcome to the Stakeholder Panel <ul style="list-style-type: none">• <i>Confirmation of participants</i>• <i>The Chairman will speak briefly about the process and conduct of Stakeholder Panel meetings</i>	DM
2	Overview and Update on the HNS project	SD
3	Aims and Objectives for the Panel	DM
4	Conflict of Interests protocol	ADM
5	Communications arrangements	ADM
6	Questions from Panel members	ALL
7	Dates of Stakeholder Panel meetings	DM
8	Closing remarks	DM